



ARENA RENTAL FORM

92 Charles Street, Dunmore, Alberta T1B 0L5

Corporate Access#5018186253 GST# 77034-9694 RT0001

E-mail: catschnell07@gmail.com Phone: 403 502-6308 or 403 548-5161

Date(s) and Time(s) Requested:	
Organization Name:	
Contact Person:	
Contact Phone No:	
Contact Email:	
Address:	

I, _____ (herein called the "User")
of _____ (the Organization) agree to
rent the Dumore Equestrian Facility (herein called "DES") under the following conditions:

Outside Vendors

If Users of the Dunmore Equestrian Centre bring in outside vendors; a volunteer donation would be greatly appreciated.

Indemnification and Hold Harmless Clause

The User shall indemnify and hold harmless the DES and any of its officers, employees, servants, agents, contractors, and volunteers from any and all loss, liability, claims or expenses arising out of the use and/or occupation of the property belonging to the DES by the user group and any of its officers, employees, servants, agents, contractors, and volunteers, except to the extent that such loss arises from the independent negligence of the DES.

Liability Insurance Clause – "DUNMORE EQUESTRIAN SOCIETY AS NAMED INSURED"

The User shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in Alberta and in forms and amounts acceptable to the DES: General liability insurance with a limit of not less than Two Million Dollars (\$2,000,000.00), inclusive per occurrence for bodily injury and property damage including loss of use thereof. Such insurance shall extend to cover the user, its officers, employees, servants, agents, contractors, and volunteers and shall include the DES, its officers, employees, servants, agents, contractors and volunteers as additionally insured with respect to liability arising out of the use or occupation by the user of the property belonging to the DES.

Such evidence of insurance shall be in the form of a certificate of insurance. When requested by the DES, the User agrees to provide certified copies of required insurance policies.

NOTE: These certificates should be issued by the insurer or insurance broker of the user group and must contain the following information: 1. Name of the insurance company and the binder or policy number 2. Name and address of the Insured (user group) 3. Policy period (covering at least the period of the facility rental) 4. Description of coverage 5. Policy limits 6. Description of insured operation and location(s) 7. Signature of authorized representative and date

Payment and Deposit

A deposit of five hundred dollars (\$500.00) must be paid to DES in order to secure the event dates. No dates will be held without receiving a deposit. This deposit will be returned to the User within 7 days after the booked event or events are completed and the DES facility has been inspected unless:

- The facility is left unkept. The expectation is that the facility is left in the same state it was received. This includes ensuring:
 - All waste is disposed of in the provided bins
 - All cans, bottles and recyclables are disposed of in the provided bins
 - The facility is secured (gates closed, buildings locked, PA system and heat or air conditioning turned off)

At the discretion of the DES, the facility is left in a condition that requires additional cleaning outside of general routine maintenance, a charge of \$30.00 per hour, for any cleaning required will be deducted from the deposit prior to being returned to the User.

- If the facility is damaged beyond normal wear and tear; all repair costs are the responsibility of the User.
 - *It is understood that the nature of the use of the DES facility may lead to general wear and tear.
- All fees including related taxes must be paid in full 2 weeks prior to facility usage.

9Fees associated with renting the Dunmore Equestrian Centre are:

- **Full Day Rental - \$367.50 (Includes GST)**
- **1/2 Day Rental (5 hours or less) - \$210.00 (Includes GST)**

Payment is accepted in the form of cash, cheque or e-transfer. Please make cheques payable to: "Dunmore Equestrian Society".

Cancellation Policy:

Cancellations are allowed up to 14 days prior to the event and will be refunded 100% of the deposit. Cancellations within 14 days will still be charged the appropriate rental fee except for the following situations:

- Inclement weather has made or is making the facility unsafe for the event
- Roads are impassable preventing participants from arriving safely
- Temperatures are below the seasonal norm and not conducive to hosting the event

In these cases the User will be refunded 100% of the deposit.

Additional Conditions:

- No DES equipment may be used without prior consent
- All obstacles and equipment must be taken down and put away after each event
- Announcer booth doors and windows must be kept closed when air conditioners or heaters are in use. Please do not leave air/heat on when there is no one in office or announcers booth
- Dogs must be on a leash at all times and are not permitted in the arena
- Horses are not to be tied in or left loose in the arena at any time
- Horses are not to be within the announcers booth or spectator areas of the facility; the spectator area is best defined as anything west of the arena
- Cattle must be off feed for a minimum of 2 hrs before entering the arena and are not to be penned in the arena or alley
- Access by all traffic to horse trailer parking (area east of the arena) should be via the road on the north side of the arena
- The User is deemed responsible for all participants during their event

Lessee (Renter) Name:	Lessor (DES Representative) Name:
Print:	Print:
Sign:	Sign:
Date Signed:	Date Signed:

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www.dunmoreequestrian.com

If any problems or accidents arise during rental please call Blair Reid @ 403 548-5161 or Justin Kraft @ 403-952-9156